

Talented BI Student Assistant – Paychex Europe

Deadline:

Help turn data into insights by supporting the BI team with data preparation, analysis, and engaging visualizations in Power BI, Excel, and Microsoft Fabric to drive smarter decisions across Paychex Europe.

Contact person:

Kjell Wittmaack

Contact email:

Kjell Wittmaack

Paychex Europe

Paychex Europe delivers Payroll, HR, and Workforce Management solutions that simplify processes, save time, and provide insights that help businesses support their people and drive success. Built on over 50 years of expertise, our solutions adapt to changing needs — helping businesses run more efficiently, today and tomorrow.

As our new BI Student Assistant, you will join a young team of three experienced BI Specialists and our external consultants, where you'll gain hands-on experience in data-driven storytelling and interactive user interfaces. Our team is dynamic and passionate about increasing data-driven decision-making and as a BI Student Assistant, you will play a vital role in assisting with the visualization, preparation, and documentation of data that supports the Paychex Europe vision across the company.

Job area:

Business

Position type:

Student

Location of job:

Allerød

Your responsibilities

- Assist in the creation of data visualizations and transformation tasks using tools like Microsoft Power BI and Microsoft Excel
- Prepare data for analysis and reporting, ensuring accuracy and consistency using Microsoft Fabric
- Maintain and update existing BI solutions, contributing to their continuous improvement
- Provide user support within our data hub, helping colleagues make the most of our data resources

Our humble expectations

- Given the responsibilities mentioned above, we expect people with the following traits, skills and experience to be successful in this role:
- Some knowledge of programming (e.g. SQL, Excel formulas, Python or similar).
- Passion for working with data and creating new insights.
- Used to working in teams
- Proficient in Danish and English
- Independent, structured, methodical, and detail-oriented approach to tasks
- Currently pursuing an HA.it or similar IT-related degree, with at least one year of studies completed

At Paychex Europe, you can truly make a mark in our international, collaborative, and innovative workplace. We foster a supportive and social team culture, where we solve our challenges together, and diversity is embraced so everyone can be authentic at work.

We are always looking for different talents to broaden our horizon and step up our game, so if you can see yourself thriving and performing in this role, please let us know.

For questions about the role, please do not hesitate to contact Kjell Wittmaack, blueoceans_kwittmaack@ext.lessor.dk, +4553564260. The start date is as soon as possible. Applications will be reviewed continuously, and we'll hire as soon as we find the right person.